



There are two entrances to the school premises and these gates will be open from 08:35:

1. School Lane (A)
2. High Street (B) – *please use crossing patrol to cross the road.*

From 08:40 pupils may enter school through doors that lead in from the walkway nearest to the Broom (C) or doors to the rear of the school hall (D).

- Reception will enter school from the playground marked R on the map above – this can be reached from either entrance A or B.
- Year 1 will enter school the same way that they entered Reception last year marked 1 on the map.
- Year 2 may enter school via C or D – whichever is easier.
- Year 3 may enter school via C or D – whichever is easier, although classrooms may have their doors open for entry too.
- Year 4 may enter school via C or D – whichever is easier, although the cloakrooms will be open at entrance D.
- Year 5 and 6 enter their new building opposite entrance C.

We require all routes around school to flow freely – please use playground areas to stand in if waiting. Please keep children away from newly landscaped areas.

Gates will open at 15:10. From 15:15 pupils may be collected from the following places:

- Reception from the playground marked R on the map above.
- Year 1 from the playground marked 1 on the map above.
- Year 2 from the playground nearest to the High Street (B).
- Year 3 from the playground nearest to the Broom (C).
- Year 4 from the playground nearest to the High Street (B).
- Year 5 and 6 will exit school themselves or be collected from the playground nearest to the Broom (C).

If you have more than one pupil, we suggest you collect the youngest first. Timings in full below:

Dosthill School Day Timings 2023-2024



8:45am

All children should be heading through the school doors at quarter to nine and be seated by ten to nine to register.



3:15pm

Children will begin to exit the building at quarter past three. Most children should be handed to parents by twenty past three.

Start of day

08:35 to 08:40	Gates open	No child on premises prior to 08:35 ⁽¹⁾ Pupils enter school no later than 08:45 All pupils seated by 08:50 – Register taken
08:40 to 08:45	Doors open	
08:45 to 08:50	Hang coats, use toilet, get to class	
Gates close 08:50		
08:50 to 09:10	Pupils arriving after 08:50 report to the office and receive a late mark	
09:10 onwards	Morning registers are closed – this is classed as unauthorised absence	

Lunch time

12:00 to 13:00	Reception and Year 1 Lunch Hour (register 13:00)
12:05 to 13:05	Year 2 Lunch Hour (register 13:05)
12:10 to 13:10	Years 3,4,5,6 (Key Stage 2) Lunch Hour (register 13:10)

End of day

15:10 to 15:15	Final 5 minutes of the day	No child will leave the premises before 15:15 ⁽²⁾ Wait in your designated area ⁽³⁾
15:15 to 15:20	Safe dismissal of pupils	

Notes

- (1) *Unless in Our Pride Our Joy or invited to attend clubs or sessions*
- (2) *The school day ends at 15:15 – handover begins after the day ends, it's from 15:15 not by 15:15*
- (3) *If you have more than 1 child, collect the youngest first*

Late collection

15:20 to 15:25	Teachers remain on duty	All children should be back with parents by 15:25 Parents will be required to sign pupils out at the office before collection*
15:25 onwards	Uncollected children supervised elsewhere	

**Refer to the school's policy on late and non-collection of pupils*